

OCA FILE - OHC

OCA 88-3978

	CENTRAL INTELLIGENCE AGENCY Office of Congressional Affairs Washington, D.C. 20505 Telephone: 482-6136
	9 DEC 1988
TO: Mr. Alfred B. Prados Congressional Research Service Library of Congress - Room LM 315 Washington, D.C. 20540	
Dear Mr. Prados: Per our telephone conversation, I hope this will be helpful. For a specific inquiry, it is our policy to have an individual interested in any program contact the CIA area Recruiting office. The telephone number for the Washington Area Recruiter is 351-2141. Sincerely, HOUSE AFFAIRS Office of Congressional Affairs Enclosure	

FORM 2-86 **1533** OBSOLETE PREVIOUS EDITIONS.

(40)

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Student Cooperative Programs





"A Proud Beginning"

CENTRAL INTELLIGENCE AGENCY

STUDENT TRAINEE PROGRAM

Education Program at the Central Intelligence Agency began in 1961 to provide students with the opportunity to gain practical work experience in academic studies.

The Agency is seeking highly motivated undergraduates studying science, mathematics, economics, management information systems, engineering, physics, chemistry, graphic design, geography, non-romantic languages, and logistics.

The Student Trainee Program has proved mutually beneficial from both a student and Agency point of view. Initially, only students majoring in engineering were accepted. Today, however, students from a wide variety of fields are given the opportunity to participate in the substantive work of the Agency and to become acquainted with the intelligence field. At the same time, the Agency is able to assess the student's ability for permanent employment.

Students are selected from academic institutions with established cooperative education programs. Students work on an alternating semester or quarter basis and are given a minimum of three periods on the job prior to graduation. They are given increasingly challenging assignments which are commensurate with their ability to assume responsibility.

During their spare time for Agency processing, students are asked to apply for four hours of availability. Students must be United States citizens, must have a minimum GPA of 2.75, and must meet the same employment standards as permanent employees. Students receive many of the same benefits as permanent employees, including health insurance, life insurance, and retirement, in addition to the stipend provided with those paid in the private sector. Student Trainees are eligible for the Agency's tuition assistance program.

To apply for this program, please send your resume to:

Student Programs, Department S, Room 4N20J, P.O. Box 1925,
Contact your college Cooperative Education Office.

The Agency is an equal opportunity employer.



TUITION ASSISTANCE PROGRAM

The Central Intelligence Agency's Tuition Assistance Program was established to assist students currently enrolled in the Student Trainee or Graduate Studies Programs and who plan to return to the Agency as staff employees following the completion of their degree requirements.

The program is designed to enhance the Agency's competitiveness with the private sector and other federal agencies and to raise the Agency's student retention rate while helping students meet the high cost of education. Eligible students will receive tuition payments of \$1000 for each semester, or \$666 for each quarter, with a \$2000 limit per program (graduate or undergraduate), provided he/she agrees to return to the Agency as a staff employee for a one-year period for each program in which tuition assistance is accepted. If a student's GPA is 3.5 or higher on a 4.0 scale, he/she will receive additional payments of \$250 per semester or \$166 per quarter for a total of \$500 per program.

Eligibility

All Student Trainee and Graduate Studies occupations qualify for tuition assistance provided the incumbents meet the following criteria:

Maintain a minimum overall undergraduate GPA of 2.75 and an overall graduate GPA of 3.0 on a 4.0 scale.

Receive sponsorship by a specific component willing to hire the student as a staff employee within 60 days following graduation.

Be enrolled at a college/university in a full-time student status (a minimum of 12 hours of coursework each semester/quarter for undergraduates and 9 hours of coursework each semester/quarter of graduates).

Undergraduate students must have completed or be completing their second work period and must have arranged to complete a third work period prior to their final semester of academic study.

Graduate students must have completed a work period as a graduate Fellow prior to receiving assistance for their final two semesters of study unless they have already served as a Student Trainee.

Sign a "Letter of Intent" to return to the Agency as a staff employee for a mandatory period of one year with a maximum of two years should a participant receive tuition assistance as both an undergraduate and as a graduate student. (A student may temporarily postpone his/her obligation to return as a staff employee if he/she continues college at the graduate level, obtains component concurrence, and is accepted into the Agency's Graduate Studies Program.)

Meet all clearance requirements for conversion to staff status.



"Education, A Route To Success"

CIA Undergraduate Scholar Program

Can you meet the challenge? Are you a student, particularly a minority or disabled student, planning to enroll in a four/five year college program and thinking of becoming a Computer Scientist, Cartographer, Engineer (EE, ME), Mathematician, Economist, Physicist, Linguist, Accountant, Imagery Scientist, or Political Analyst? If so, the Central Intelligence Agency just might have that special program and career position for you.

As a Student Scholar with the Agency, you will have an opportunity to work at the edge of our nation's intelligence support effort by providing U.S. policymakers with facts and analysis on a broad array of international issues. You will have an opportunity to help develop and maintain highly technical and "state of the art" programs focused on issues of vital importance to our national interests. You will be directly involved in substantive, challenging, and meaningful work assignments commensurate with your academic training.

To qualify for this program, Student Scholars must have a financial need for tuition assistance, be U.S. citizens, have a 2.75/4.0 high school GPA and meet the same employment standards as permanent employees. All Student Scholars are required to maintain full time college status and a 2.75/4.0 GPA, work each summer at an Agency facility and agree to continue employment with the Agency for a period of 1 1/2 times the length of college training after graduation.

Selected Student Scholars will be provided a yearly salary and up to \$10,000 per school year for tuition, fees, books, room and board. The Agency will pay the cost of transportation between school and the Agency and assist you in finding housing during your work period.

If you are eligible for this program and wish to apply, submit your high school transcript, ACT or SAT score, recommendation from a high school official, and a brief essay on your career or personal goals to:

Central Intelligence Agency
Office of Equal Employment Opportunity
Undergraduate Scholar Program
Washington, D. C. 20505
Phone collect - (703) 351-2316

In order to allow sufficient time for Agency processing, students are asked to apply as early as possible prior to the beginning of their first semester in college.

1990 GRADUATES

CAREER TRAINEE SUMMER INTERNSHIP and TUITION ASSISTANCE PROGRAM

The CIA is seeking applicants for a Career Trainee Internship and Tuition Assistance Program for those interested in overseas operations careers. Career Trainees are the Agency's future leaders. To be eligible

YOU MUST

- Be a U.S. citizen
- Have a minimum GPA of 3.0 (4.0 scale)
- Be willing to commit to at least eighteen months of CIA employment after graduation
- Be able to pass rigorous physical and security screenings

IF YOU

- Will graduate in 1990 with a bachelor's or advanced degree
- Have proven leadership ability and interpersonal skills
- Have good writing and oral skills
- Desire to contribute to the security of the United States

WE HAVE

- A ten-week paid Career Trainee Internship in the summer of 1989 to introduce you to CIA
- A generous Tuition Assistance Program for your last year of study
- An exciting and rewarding career for successful candidates after graduation

TO APPLY

The deadline for taking the entrance examination, a requirement for application, is 15 October 1988. Please contact your area recruiter **AS SOON AS POSSIBLE** to arrange an exam date. Completed applications must be submitted by 21 October 1988. **NO LATE APPLICATIONS WILL BE CONSIDERED.** Interested candidates should call their area Recruitment Activity Center for further information.

(800) 521-1192

Central Intelligence Agency
An Equal Opportunity Employer



**CAREER TRAINEE
SUMMER INTERNSHIP
and
TUITION
- ASSISTANCE
PROGRAM**

**Central
Intelligence
Agency**

